QUS 4104 Professional Practice, Procedure and Ethics

Hours Per Week			Hours per Semester	Weighted Total Mark	Weighted Exam Mark	Weighted Continuous Assessment	Credit Units
LH	PH	TH	CH	WTM	WEM	WCM	CU
3	0	3	45	100	60	40	3

Course description

This course exposes students to issues of social responsibility in their future professional activities through analysis of case studies, exchange of information and affirmation and contestation of values.

Objective(s)

To give students knowledge of how to apply techniques and principles taught previously to real life of the professional undertakings in the Ugandan Construction Industry and in other countries where this profession or its equivalent are practiced.

Course contents

1. **Rules of professional conduct and practice [6 CH]**

- **practice procedures for quantity surveyors**
- **educational requirements and professional training;**
- **Codes of Conduct**
- **Fee Scales**

2. **Professional organizations in Construction Industry of Uganda [6 CH]**

- **Surveyors registration board (SRB)**
- **Institution of Surveyors of Uganda (ISU)**
- **Joint building council, etc.**

3. **Independent role of a quantity surveyor; [9 CH]**

- **The Consultant/Client Agreement;**
- **examination of contract documents currently in use in Uganda**

- **specifications writing; specification definitions,**
- **functions of drawings and specifications distinguished,**
- **discretionary powers of architect and engineer in specifications**
- **Professional Indemnity Insurance;**

4. **Contract Administration [12 CH]**

- **Variation Orders**
- **Interim Payments and Final Accounts**
- **Tax Depreciation Schedules**
- **Office Management.**

5. **Detailed study of sections of Agreement and Schedule of conditions of Building Contract. [12 CH]**

- **East African Institute of Architects (EAIA).**
- **JCT Standard Form of Building Contract**
- **FIDIC**
- **PPDA Act of Uganda (Construction works) Learning outcomes.**

On completion of the course, the student will be able to understand the requirements and the technicalities for professional practice, drafting contracts, preparation of Variation orders and payment certificates and general office practice

Method of delivery.

The course will be conducted through a mixture of lectures, group discussions and reading assignments. Basic lecture materials and data will be provided by the Lecturer and this will be supplemented by individual reading effort by students.

Method of assessment.

Assessment will be done through continuous coursework and final written examination. Continuous assessment will include assignments and classroom tests. A final examination will be offered at the end of each semester and will carry 60% of the total mark. Coursework will carry a total of 40%.

Reference books and materials.

1. **East African Institute of Architects (EAIA).** ***Agreement and Schedule of conditions of Building Contract*** **(with Quantities**

2. **Fellows, R.F.: 1980. 1980** ***JCT Standard Form of Building Contract. A Commentary for Students and Practitioners,*** **2nd edn. Macmillan, London**

3. **Turner, D.F.: 1988.** ***Quantity Surveying Practice and Administration*** **4th Edn., George Godwin, London**

4. **Turner, D.F., 1983.** ***Building Contracts - A Practical Guide,*** **. George Godwin, London**

5. **Willis, C.J., et al 1994.** ***Practice and Procedure for the Quantity Surveyors.*** **10th Edn. Blackwell Science**

6. **FIDIC (1999)** ***Conditions of Contract for Construction.FIDIC,*** **Lausanne.**

7. **PPDA Act**