CES1107: Journal and Double Entry Book-keeping for Civil Eng Surveying

LH	PH	TH	CH	WTM	WE	WCM	CU
30	0	0	30	100	60	40	2

Course description

Accounting for funds both in the field and in the survey firm is essential for an organised profession. It is extremely easy for funds to go astray in the field. The student has to learn to handle project funds when in the field and in the office and be properly accountable.

Objectives

- Appreciation of funds security, even small amounts
- Realisation of the responsibility of the individual in respect of funds
- The necessity of having a loophole free system of accounting, and the means to approach that ideal