

Makerere University

COLLEGE OF ENGINEERING, DESIGN, ART AND TECHNOLOGY (CEDAT)

BRIEFING BY THE PRINCIPAL TO FIRST YEAR STUDENTS ON 7TH AUGUST 2018

1. GENERAL INFORMATION

You are most welcome to the College of Engineering, Design, Art and Technology (CEDAT). On behalf of the entire community of CEDAT, I wish to congratulate you for having been admitted to a programme in this prestigious University. It is hard work and God's mercy that has enabled you to make it here. We believe you are joining CEDAT with the determination to make more successes.

CEDAT is one of the nine colleges and one independent school that make up Makerere University. CEDAT was formed from a merger of two academic units: former Faculty of Technology (FOT) and Margaret Trowell School of Industrial and Fine Arts (MTSIFA). It has about 3400 students, 160 academic staff (excluding part time staff), 80 administrative, technical and support staff. The college also has a number of part time contract staff.

CEDAT has produced some outstanding graduates, who currently manage most of the engineering, technology, design and art related establishments in this country and beyond. Our graduates are managing important offices in government ministries/departments such as in Conservation, Heritage, Trade, Works, Transport, Housing, Lands, Manufacturing, Energy, Water, Natural Resources, Finance, and many others. Others are working as District, City and Municipal officers. Quite a number of alumni are self employed designers, fine artists, engineers, architects, surveyors, and construction managers. The majority of the members of academic staff at the College are also alumni of the College.

MAKERERE UNIVERSITY VISION

To be the leading institution for academic excellence and innovations in Africa.

MAKERERE UNIVERSITY MISSION STATEMENT

To provide innovative teaching, learning, research and services responsive to National and Global needs.

CEDAT ACADEMIC STRUCTURE

The college is headed by a Principal who is deputized by a Deputy Principal. Currently, Professor Henry Alinaitwe is the Principal while Dr. Venny Nakazibwe is the Deputy Principal. The Principal reports to the Vice Chancellor.

Schools and Departments

CEDAT is made up of three (3) Schools and each School is headed by a Dean as follows:

- i. School of Engineering- Assoc. Prof. Umaru Bagampadde
- ii. School of the Built Environment- Assoc. Prof. Moses Musinguzi
- iii. Margaret Trowell School of Industrial and Fine Arts- Assoc. Prof. Kizito Maria Kasule

Each of the Schools has 3 departments. Each department is headed by a Head of Department, as follows:

School of Engineering

- a) Department of Civil and Environmental Engineering – Dr Robinah Kulabako (Acting)

- b) Department of Electrical and Computer Engineering- Dr. Roseline Akol (Acting)
- c) Department of Mechanical Engineering- Assoc. Prof. J B Kirabira

School of the Built Environment

- a) Department of Architecture and Physical Planning- Assoc. Prof. Stephen Mukiibi
- b) Department of Construction Economics and Management- Assoc. Prof. Anthony Kerali
- c) Department of Geomatics and Land Management- Assoc. Prof. Anthony Gidudu

Margaret Trowell School of Industrial and Fine Arts

- a) Department of Visual Communication Design & Multimedia- Prof. Phillip Kwesiga
- b) Department of Industrial Art and Applied Design- Dr. Angelo Kakande (Mr Kanuge now acting)
- c) Department of Fine Art- Assoc. Prof. Francis Xavier Ifee

Institute and Centres

In the establishment, CEDAT has one (1) Institute and four (4) Centres. Centres are the base for service to the community and knowledge-transfer partnerships.

- Institute of Heritage, Conservation and Restoration- Assoc. Prof. George Kyeyune
- Centre for Research in Energy and Energy Conservation- Ms. Susan Abbo
- Centre for Research in Transportation Technologies- Dr. Hilary Kasedde
- Centre for Design and Technology Development- Dr. Michael Lubwama
- Centre for Geographical Information Systems (GIS) - Dr. Lydia Mazzi Kayondo (Acting)

Two internationally supported have been established. These are:

- a) East African Centre of excellence on Renewable Energy and Energy Efficiency – Assoc. Prof. Mackay Okure is the Coordinator.
- b) Africa Centre of Excellence on Materials, Product Development and Nanotechnology – Assoc. Prof. J B Kirabira is the centre leader.

Key administrative and support offices

Some of the other key administrative and support offices of the College include:

Registry –	Dr.Tingo(Rm 246); Ms J.Namubiru (Rm 242), Ms Auma (MTSIFA)
Bursar –	Mr. Steven Kayima, Ms Dinah Logose, Mr George Opee (Rm 5008)
Human Resources Office –	Mr. Mujuni Tayari (Rm 5013), Ms Madinah Namakula (Rm 5011)
Procurement Office –	Mr. Deo Ibanda (Rm 5007)
Communications Office –	Ms Betty Kyakuwa (Rm 5010)
Web Administrator -	Mr. Mark Rujumba (Rm 5006)
System Administrator -	Mr. Hadadi Kigozi (Rm 3034)
Custodian -	Mr. Yorokamu Muhangi/Mr Sekajja (Rm 1023)
Administrative Staff in Principal’s O	Ms Ruth Namusisi,(Rm 5003) Ms Noeline Nansubuga (Rm 5018)

2. SOME IMPORTANT ISSUES

Please pay particular attention to the issues outlined below. This will enable you have an enjoyable and resourceful stay at the College and University.

a) *Discipline*

Discipline is the source of all success. Discipline means respect for self, peers, superiors, and for the rules and regulations that govern the University. You should at all times be clean and smart. Keep the

premises in which you study clean. Do not litter. Avoid unbecoming behavior and damage to University equipment. Follow the study time-table strictly. Do not come to the class after the lesson has commenced. Do not miss classes and labs unless you are ill. When ill, inform the Head of Department in writing through a colleague and submit the doctor's report as soon as possible. Gross indiscipline may lead to dismissal from the University.

Avoid sexual relationships and alcohol as much as possible as they can easily derail you from your studies. Report any forms of sexual harassment.

Avoid extremism in religion and politics. Makerere is a secular institution. Be a good believer in your religion but be prepared to bend religious norms in a few instances. e.g. having tests and examinations. Be moderate in playing politics.

Avoid participating in strikes. Remember that when there are strikes, the students suffer most. We thank the continuing students of CEDAT for not actively participating in strikes.

Avoid and guard against acts of terrorism. Watch your neighbor and report as soon as you notice strange things.

b) *Payment of Fees*

Privately sponsored students are strongly advised to pay fees according to the schedule in the joining instructions. Please note that failure to pay fees as stipulated in the joining instructions may lead to denial of classes, submitting coursework, sitting tests and end-of-semester examinations.

Do not divert funds to other activities. Avoid money lending.

c) *Registration*

All students are required to register at the College. Please register with the College Registrar. If you have not registered, you are not a bonafide student.

Do not masquerade to be a student at Makerere University.

d) *Examinations*

There are continuous assessments and end-of-semester examinations. Examinations are conducted with the highest integrity at Makerere University. You must avoid any temptations to engage in examinations malpractices. Students found to have engaged in any kind of examination malpractices are subject to disciplinary action including suspension and dismissal from the University. Please note that this applies to take home assignments and tests, which are part of the examinations. Plagiarism is not acceptable and is a serious offense.

e) *Other University Regulations*

You must read and understand all the other University regulations. Please pay special attention to regulations concerning discontinuation from the programme, withdrawal and re-joining, minimum graduation requirements, examination irregularities and malpractices, etc. Ignorance of the law is no defense.

f) *Extra Curricula Activities*

You are strongly advised to engage in extra curricula activities. These include participation in games and the activities of professional organizations. CEDAT holds a sports gala every year. Students are encouraged to participate as a healthy mind is in a healthy body.

The Faculty also holds an annual exhibition of student works. These events are organized jointly by the six students' organizations. The six students' organizations are:

- Makerere Fine Art Students Association (MAFASA)
- Makerere Engineering Society (MES)
- Makerere Architecture Students Association (MASA) and
- Makerere Association of Surveying Students (MASS)
- Makerere Association of Construction Management students (MAC)
- Makerere University Physical Planners Association (MUPPA)

The students' organizations help the members to grow in their intended professions. The students' organizations also organize educational trips annually. You will get more information from the leadership of these organizations.

g) *Change of Programme*

Students who wish to change programme must do so within the first two weeks. Application for change of programme is done online. The conditions are that you must have attained the minimum cut off points and also there are vacancies for admitting students.

h) *Respect for University Property, Colleagues and Staff*

I wish to urge all of you to use the University property with care. Protect this property, it belongs to you and future generations.

Please respect yourself, your colleagues and the members of staff. This will make your stay at Makerere and CEDAT pleasant.

i) *Don't over celebrate your passing A-level. Concentrate on the future*

Do not take it for granted that because you excelled at A – level, you will always excel. Concentrate on your studies. Get a copy of the time table and appear in class starting on Monday 13th August 2018 without fail. Attend to all class activities and meet deadlines set by the lecturers.

At the University, the examinations are set by the people who teach you. Marks are accumulated right from the first set of assignments and tests.

j) *Information*

Check the websites, emails and notice boards for more information. In case of doubt, ask your class captain. In case the class captain cannot handle the issue, go to the class tutor and in case the tutor cannot handle the matter, go to the Head of Department or other concerned officer. Be courteous in your dealings and other people will easily reciprocate.

Cedat website is www.cedat.mak.ac.ug

Class captains should inform the Heads of Departments in case lecturers do not appear as scheduled. There is a form for monitoring class attendance. In addition, help us to improve the quality of service by participating in the evaluation of course delivery.

3. CONCLUSION

Makerere University has a very good reputation and is ranked among the Best universities in Africa. You have been admitted to one of the premier universities in Africa and make your contribution for it to shine even the more.

Work hard to join the professions you are aspiring for.

Once again, welcome to Makerere University. We Build for the Future.