

EMPLOYMENT OPPORTUNITY AT UGANDA GATSBY TRUST

1. About Us

Uganda Gatsby Trust (UGT) was founded in 1994, with the financial and technical support of Gatsby Charitable foundation (GCF) of Great Britain. Since it was founded, UGT has established and maintained a special relationship with Makerere University, specifically through the then Faculty of Technology, now Makerere University College of Engineering, Design and Technology (CEDAT). This has been an enduring relationship and today, UGT maintains its main office at CEDAT. UGT is governed by a Board of Trustees who include the Vice Chancellor, Makerere University, the Principal CEDAT and two three members of the private sector.

2. Position

UGT has a vacancy of a **Business Development Manager (BDM)**

3. Key Result Areas:

The key result area of the position is to identify, design and coordinate implementation of revenue generating projects, in line with UGT mandate and to ensure UGT's financial sustainability. The scope of work is, but not limited to:

- Review, enhance, and coordinate implementation of on-going UGT initiatives.
- Initiate, design, and present project proposals to UGT Board for their consideration and endorsement.
- Ensure implementation of approved projects.
- Develop criteria for recruiting expert resources associates that UGT can call upon to support project implementation and maintain a database of such experts.
- Monitor performance of all projects and report progress to the UGT Board on a quarterly basis or more frequently as the Board may desire.
- Ensure revenue growth and positive cash flows as a means of sustaining UGT
- Contribute to effective UGT management and maintenance of good relations with UGT partners.

4. Competence and Capability

A mature and experienced individual with capacity for project conception, initiation, planning, execution and performance monitoring

5. Required qualifications, skills and experience

- A good first degree in Engineering, Law, Economics, Business Administration or similar qualifications
- Prior experience of project coordination, planning, and management
- Prior consultancy or research work, preferably with a training institution
- Good communication and networking skills
- Ability to work unsupervised, in the uncertain Covid-19 impacted economic environment
- Good written and spoken English is a pre-requisite

6. Application Submission

Interested qualifying candidates should submit **HARD COPIES** of application letters, with full CV and copies of academic certificates/testimonials to the UGT Secretariat, College of Engineering, Design and Technology (CEDAT) Annex (former Accounts office), Makerere University.

7. Date of Submission: 2nd November, 2020, before 4 pm Ugandan time.